



Monday, September 13, 2021, at 10:00 AM

Silveyville Cemetery District Office

800 S. 1st Street, Dixon, CA 95620

REGULAR MEETING | MINUTES

A. **CALL TO ORDER:** The meeting was called to order by Board Chairperson C. Gill at 10:00 AM.

B. **FLAG SALUTE** Attendees stood and recited the Pledge of Allegiance.

C. **ROLL CALL**

Present Cindy Gill – Board Chairperson
Bill Birdsong – Vice Chairperson (arrived late at 10:05am)
Mark Cooley – Trustee
Raymond Jensen - Trustee
Marcy Savala – Trustee

Also Present Jennifer Huff – District Manager
Elizabeth Jones – District Administrative Assistant
Matthew Cowan – Foreman

D. **PUBLIC COMMENT**

- None

E. **CORRESPONDENCE/ANNOUNCEMENTS**

- Thank you card from the Dixon Chamber of Commerce for being part of the community.
- Welcome new District Administrative Assistant Elizabeth Jones who started 09/07/2021

F. **CONSENT AGENDA**

- Approval of Regular Meeting Minutes for August 16, 2021. Meeting minutes were delivered for review and comment. M. Savala made a motion to approve the August 16th regular meeting minutes with changes. R. Jensen seconded the motion. 5 Ayes. Motion carried.
- Approval of Expenditures for August 2021. Expenditures were delivered to the trustees for review/comments. M. Savala had questions about wood purchased from Lowe's. J. Huff explained the wood is being made into frames and tops by M. Cowan to go around Cremation Burials sites. R. Jensen questioned why we have two different pest control companies. J. Huff explained that JRB baits for critters at Tremont site, and Clark Pest Control only baits for mice at both shops and around the office. M. Savala made a motion to approve the expenditures as presented. B. Birdsong seconded the motion. 5 Ayes. Motion carried.
- J. Huff spoke about two reserve accounts we were not aware of, that are available for use to pull from for additions/changes in the budget. No money has been deposited into them in over 12 years. Moving forward we will be sure to deposit any leftover funds into reserves for future purchases.

G. INFORMATION ITEMS

DISTRICT MANAGERS REPORT

- District Manager's Reports for August 2021 - J. Huff answered questions accordingly. She also informed the board she still does not have access to the county system to pull reports for the expenditures.
- Foreman Report - M. Cowan gave a report on how the crew is working together, what tasks they have finished recently and what tasks are being worked/completed.

UPCOMING EVENTS

- October 23rd Wedding: First event at Tremont Church. For October's Board meeting we need to discuss possibly/increasing rental costs for cleaning of Tremont Church. At this time, the rental fees are less than what it cost to clean the inside/outside of the Church. In the future, may need to think about charging a cleaning fee to rental information.
- October 27th Chamber Mixer at 5pm – Ribbon Cutting at Tremont Church.
- October 28th Trunk or Treat at 3:30pm – at Chamber of Commerce

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

OLD BUSINESS

1. Equipment:

- New Tamper: Discussed how the old tamper smokes when used and unrepairable. M. Savala made a motion to accept the bid from I-80 Forklift in the amount of \$3,369.18 for a new Walker-Neuson tamper. M. Cooley seconded the motion. 5 Ayes. Motion Carried.
- Tractor and flail: M. Cooley explained how our current tractor is being used and why we need to update it with a replacement. Different types of cutting blades were explained and which one would be best for our use around three cemeteries. In addition, J. Huff mentioned that someone has expressed interested in purchasing our current tractor. M. Savala made a motion to buy a new John Deere tractor with a mower blade from Valley Truck and Tractor, not exceed \$45,00.00. B. Birdsong seconded the motion. 5 Ayes. Motion Carried.

NEW BUSINESS

1. Conditions & Maintenance of Cemeteries

- Tremont Water Pump – The current pressure tank at Tremont has a hole and is leaking. Eaton Pump has provided a quote, \$6,434.71, for installation of a new tank. B. Birdsong made a motion to approve the cost of a new tank. M Cooley seconded the motion. 5 Ayes. Motion Carried.
- Binghamton Sign: Robert Garcia provided two options for sign design. Option one is made with 8x8 square posts and thicker metal and comes with powder coat finish. Option two is similar, made with 6x6 square posts and thinner metal with a patina finish no powder coat finish. The board discussed the cost of the sign and what the powder coat finish will look like, vs patina look. Also discussed maintenance for the sign and who would be installing. M. Cooley made a motion to have sign option one with no powder coat finish, and to get an installation quote because we do not want our staff doing the installation due to liability purposes. R. Jensen seconded the motion. 4 Ayes, 1 Nay. Motion Carried.

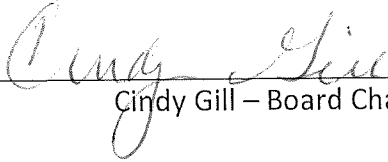
I. BOARD MEMBER'S COMMENTS

- None

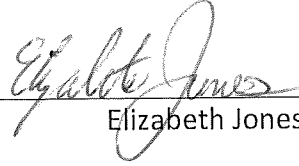
J. CHAIRPERSON'S COMMENTS

- None

K. ADJOURNMENT Meeting was adjourned by Chairperson C. Gill at 11:00 AM. The next regular board meeting is tentatively scheduled Tuesday, October 12, 2021, at 10:00 am.



Cindy Gill – Board Chairperson



Elizabeth Jones, Clerk of the Board