



Monday, April 6, 2020, at 1:30 PM
Silveyville Cemetery District Office
800 S. 1st Street, Dixon, CA 95620
EMERGENCY MEETING MINUTES

A. **CALL TO ORDER** The emergency meeting was called to order by Board Chairperson C. Gill at 1:30 p.m.

B. **ROLL CALL**

Present Cindy Gill – Board Chairperson
Marcy Savala – Vice-Chairperson
Bill Birdsong - Trustee

Also Present Melissa Apaka – District Manager
Jennifer Huff – Clerk of the Board

Absent Emily Rowe – Trustee

C. **PUBLIC COMMENT**

- None

D. **BOARD DISCUSSION & POSSIBLE ACTION ITEMS**

NEW BUSINESS

1. COVID-19 – C. Gill expressed her concerns regarding Coronavirus (COVID-19) and how staff is to assist families at the time of a burial. After lengthy discussion the district manager will be creating a notice flyer that will be provided at the time a burial service is scheduled informing families of our policies during the Coronavirus (COVID-19) pandemic. Prior to the use of the flyer the district manager will email the proposed flyer for review and approval to all trustees.

E. **ADJOURNMENT** Meeting was adjourned by Chairperson C. Gill at 2:22 p.m. The next regular board meeting is tentatively scheduled for Monday, April 13, 2020, at noon.

Cindy Gill – Board Chairperson

Jennifer Huff, Clerk of the Board