



Monday, January 11, 2021, at 10:00 AM
Silveyville Cemetery District Office
800 S. 1st Street, Dixon, CA 95620

REGULAR MEETING | MINUTES

A. **CALL TO ORDER** The meeting was called to order by Board Chairperson C. Gill at 10:00 AM.

B. **FLAG SALUTE** Attendees stood and recited the Pledge of Allegiance.

C. **ROLL CALL**

Present Cindy Gill – Board Chairperson
Bill Birdsong – Vice Chairperson
Marcy Savala - Trustee

Also Present Melissa Apaka – District Manager
Jennifer Huff – Clerk of the Board

D. **PUBLIC COMMENT**

- None

E. **CORRESPONDENCE/ANNOUNCEMENTS**

- M. Apaka shared a few thank you card from families we have served recently during the COVID-19 pandemic. Thanking her and staff and complementing how beautiful our cemetery looks.
- M. Savala – brought in a pine tree that was accepted as a donation from D. Tachiera to be planted at the Binghamton Cemetery.

F. **CONSENT AGENDA**

- Approval of Regular Meeting Minutes for November 9, 2020. Minutes were delivered to the trustees for review/comments. M. Savala made a motion to approve the November 9th regular meeting minutes. B. Birdsong seconded the motion. 3 Ayes. Motion carried.
- Approval of Expenditures for November 2020: Expenditures were delivered to the trustees for review/comments. B. Birdsong made a motion to approve the expenditures as presented. M. Savala seconded the motion. 3 Ayes. Motion carried.
- Approval of Expenditures for December 2020: Expenditures were delivered to the trustees for review/comments. M. Savala made a motion to approve the expenditures as presented. B. Birdsong seconded the motion. 3 Ayes. Motion carried.

G. INFORMATION ITEMS

DISTRICT MANAGERS REPORT

- District Manager's Report for November & December 2020: M. Apaka spoke briefly about the Manager's report, answered questions accordingly.

INVESTMENT REVIEW

- Quarterly Portfolio Review – M. Savala reported out on our investment portfolio. In the last two years the investments have progressed nicely. Currently the investment has made just under \$80K and total earnings of \$100K.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

OLD BUSINESS

1. Binghamton – Survey. Trustees reviewed the survey provided by Sousa Land Surveys and asked that M. Apaka has them move forward with staking where the original cemetery roads used to be. Once completed, M. Apaka will get estimates for fencing.
2. Tremont – Landscape Bid: the landscape bid was reviewed and discussed. M. Savala made a motion to approve the landscape quote from Greg's Rototilling and Landscape \$10,850.00 based on the design provided by Second Nature Garden Design. M. Apaka will obtain the cost of the plants and report to the trustees once it is received. B. Birdsong seconded the motion. 3 Ayes. Motion carried.

NEW BUSINESS

1. Reorganization of Board Officers – M. Savala made a motion for C. Gill to remain Chairperson. B. Birdsong seconded the motion. 3 Ayes. Motion carried. M. Savala made a motion for B. Birdsong to be Vice-Chairperson. C. Gill seconded the motion. 3 Ayes. Motion carried.
2. Update of District By-Laws – Annual update of the district by-laws. M. Savala made a motion to approve the current by-laws. B. Birdsong seconded the motion. 3 Ayes. Motion carried.
3. Grand Jury Inquiry – M. Apaka received an inquiry dated November 4, 2020 from the Grand Jury pertaining to the possible consolidation of the cemeteries in Solano County. The Trustees response to the inquiry is they are not interested in considering it. M. Apaka will coordinate a response with the Districts legal counsel.
4. Conditions & Maintenance of Cemeteries
 - Dreese's Trees – A groundsman, M. Cowan noticed a couple of trees on the Dixon cemetery grounds that appear to be declining and brought them M. Apaka's attention. M. Apaka asked Deese Trees to assess them. The trees were confirmed to be declining and Deese Trees provided an estimate for 3 trees that needed to be removed or trimmed. M. Savala made a motion to approve the bid in the amount of \$5300. B. Birdsong seconded the motion. 3 Ayes. Motion carried.

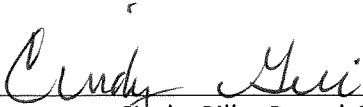
I. BOARD MEMBER'S COMMENTS

- M. Savala – New sign at Tremont looks great.
- B. Birdsong – None

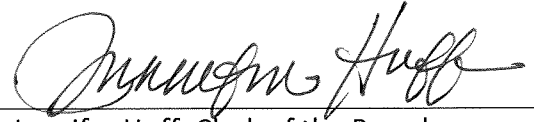
J. CHAIRPERSON'S COMMENTS

- C. Gill – Hoping 2021 is a better year.

K. ADJOURNMENT Meeting was adjourned by Chairperson C. Gill at 10:46 AM. The next regular board meeting is tentatively scheduled Monday, February 8, 2021 at 10:00 am.



Cindy Gill – Board Chairperson



Jennifer Huff, Clerk of the Board