



Monday, March 9, 2020, at 12:00 noon
Silveyville Cemetery District Office
800 S. 1st Street, Dixon, CA 95620
MEETING MINUTES

A. CALL TO ORDER The meeting was called to order by Board Chairperson C. Gill at 12:00 p.m.

B. Attendees stood and recited the Pledge of Allegiance.

C. ROLL CALL

Present Cindy Gill – Board Chairperson
Marcy Savala – Vice-Chairperson
Emily Rowe – Trustee
Bill Birdsong - Trustee

Also Present Melissa Apaka – District Manager
Jennifer Huff – Clerk of the Board
Mark Marshall - GSRMA

D. PUBLIC COMMENT

- None

E. CORRESPONDENCE/ANNOUNCEMENTS

- None

F. CONSENT AGENDA

- Regular Meeting Minutes from February 10, 2020 – Minutes were delivered to the trustees for review/comments. M. Savala made a motion to approve the minutes from February 10, 2020. E. Rowe seconded the motion. 3 Ayes, M. Savala abstained. Motion carried.
- Approval of Expenditures for February 2020 – Expenditures were delivered to the trustees for review/comments. M. Savala updated the board on the correct numbers for the investment funds. B. Birdsong made a motion to approve the February 2020 expenditures. M. Savala seconded the motion. 4 Ayes, Motion carried.

G. INFORMATION ITEMS

DISTRICT MANAGERS REPORT

- District Manager’s Report for February 2020 – M. Apaka spoke briefly about the Manager’s report, answered questions accordingly.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

OLD BUSINESS

1. District Insurance Policies – Mark Marshall from GSRMA spoke to the trustees, explaining the current coverages that GSRMA has for the district. M. Apaka recommended to the board that the district continue with GSRMA rather than considering another insurance company. She added that the service GSRMA has provided is excellent and they are responsive and easy to work with. M. Savala made a motion to keep GSRMA for the district's insurance coverage. E. Rowe seconded the motion. 4 Ayes. Motion carried.

NEW BUSINESS

1. Conditions & Maintenance of Cemeteries –
 - The office roof cannot be replaced as planned without asbestos abatement. The city of Dixon required the district to have the roof tested for asbestos. Asbestos was found and the abatement company sent a quote for \$3382. M. Savala made a motion to approve the asbestos abatement quote. B. Birdsong seconded the motion. 4 Ayes. Motion carried.
2. BP 402.5 – Purchase Policy – due to the increase in costs of products and services, M. Apaka suggested that the board consider changing the limits on the purchasing policy. After some discussion, the trustees asked that the limit be increased to \$2500. M. Apaka will update the policy accordingly for the board to review at the next meeting.
3. Pet Cemetery (B. Birdsong) – M. Apaka contacted Mark Velasquez (attorney) prior to the meeting regarding the idea of creating a pet cemetery within the district and he referred her to the health & safety code stating that the public cemetery law does not allow for pet burials. M. Apaka communicated this information to the trustees. B. Birdsong wants to contact Mr. Velasquez for further explanation. Item will be back on the agenda at the next meeting.

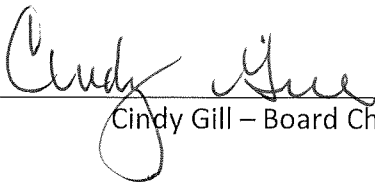
I. BOARD MEMBER'S COMMENTS

- None.

J. CHAIRPERSON'S COMMENTS

- None.

- K. ADJOURNMENT Meeting was adjourned by Chairperson C. Gill at 1:29 p.m. The next regular board meeting is tentatively scheduled for Monday, April 13, 2020, at noon.



Cindy Gill – Board Chairperson



Jennifer Huff, Clerk of the Board