



Monday, May 11, 2020, at 12:00 noon
Silveyville Cemetery District Office
800 S. 1st Street, Dixon, CA 95620
MEETING MINUTES

A. **CALL TO ORDER** The meeting was called to order by Board Chairperson C. Gill at 12:00 p.m.

B. **ROLL CALL**

Present Cindy Gill – Board Chairperson
Marcy Savala – Vice-Chairperson
Emily Rowe – Trustee
Bill Birdsong - Trustee

Also Present Melissa Apaka – District Manager
Jennifer Huff – Clerk of the Board

C. **PUBLIC COMMENT**

- None

D. **CORRESPONDENCE/ANNOUNCEMENTS**

- Davis Community Church – Donation of sixty (60) copies of the 1990 edition of The Presbyterian Hymnal to be used as needed at The Tremont Church.

E. **CONSENT AGENDA**

- Regular Meeting Minutes from March 09, 2020 – Minutes were delivered to the trustees for review/comments. B. Birdsong made a motion to approve the March 09, 2020 minutes. M. Savala seconded the motion. 4 Ayes. Motion carried.
- Emergency Meeting from April 06, 2020 - Minutes were delivered to the trustees for review/comments. M. Savala made a motion to approve the emergency meeting minutes from April 06, 2020. B. Birdsong seconded the motion. 3 Ayes, (E. Rowe was absent for the emergency meeting). Motion carried.
- Approval of Expenditures for March 2020 – Expenditures were delivered to the trustees for review/comments. M. Savala made a motion to approve the March 2020 expenditures. B. Birdsong seconded the motion. 4 Ayes. Motion carried.
- Approval of Expenditures for April 2020 – Expenditures were delivered to the trustees for review/comments. E. Rowe made a motion to approve the April 2020 expenditures. B. Birdsong seconded the motion. 4 Ayes, Motion carried.

F. INFORMATION ITEMS

DISTRICT MANAGERS REPORT

- District Manager's Report for March & April 2020 – M. Apaka spoke briefly about the Manager's reports, answered questions accordingly.

G. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

OLD BUSINESS

1. BP 402.5 – Purchase Policy – Updated purchase policy was presented with wording as discussed at March 2020 meeting. M. Savala made a motion to approve the updated purchase policy. E. Rowe seconded the motion. 4 Ayes. Motion carried.
2. GSRMA – New 2020/2021 Coverage – M. Apaka shared the new policy coverage projection provided by GSRMA. B. Birdsong would like clarification on the coverages for Crime Bond & Pollution. M. Apaka will contact GSRMA for the information and relay the information at the next meeting.

NEW BUSINESS

1. Conditions & Maintenance of Cemeteries

- Trees at Tremont Cemetery – M. Apaka shared photos of 2 dead trees that will be removed.
- Family's Inquiry for possible bench placement. The Herrera family contacted M. Apaka requesting the possibility of bench placement near some of their family members who are buried at the Dixon cemetery in the IOOF section. M. Apaka provided pictures of two viable possibilities where a bench would not be a logistical issue and would not be installed over an empty useable plot. The board thought either possibility was reasonable. Their only request was that the same type of bench and format that has already been utilized in another area of the cemetery would be used for continuity reasons. M. Apaka will relay the information to the family.

2. Tremont

- Mark Brother's Assessment of the exterior condition of the church: Mark was very thorough and had some valuable suggestions. Marcy made a motion to approve Item C of Mark Brothers report which detailed the removal and replacement of the exterior south wall. B. Birdsong seconded the motion. 4 Ayes. Motion carried.
- Interior Light Fixtures – M. Savala made a motion to replace the existing interior light fixtures of the church with the fixtures C. Gill presented to the board. B. Birdsong seconded the motion. 3 Ayes. 1 Oppose (E. Rowe) Motion carried.
- Caretaker Fence – M. Apaka shared photos of the newly installed 80' of backyard fence. M. Apaka asked the board to consider replacing the remaining 57' of fence and installing a small fence for the caretaker to keep garbage cans behind. This will also be beneficial to the caretaker and will provide more security and privacy of caretaker residence. M. Savala made a motion to approve the bid from Dixon Fence for \$3,370.00. E. Rowe seconded the motion. 4 Ayes. Motion carried.

- Exterior Paint Bids – M. Apaka provided three painting bids for the new ramp and the exterior of the church. M. Savala made a motion to accept Josh Colter Painting proposal in the amount of \$12,700.00. B. Birdsong seconded the motion. 4 Ayes. Motion carried. Further discussion regarding exterior color selections for the exterior of the church. M. Savala made a motion to paint the body of the church white with black trim. 3 Ayes. 1 Oppose (E. Rowe). Motion carried.
- Landscape ideas from Tremont caretaker – C. Gabbard submitted ideas for the landscape area around the new ramp. M. Savala also has some landscape ideas for the front of the church. We will revisit this once the church and ramp have been painted.
- Porta-Potty Replacement – Tabled until after church is painted.

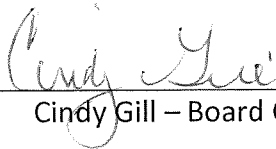
H. BOARD MEMBER'S COMMENTS

- None.

I. CHAIRPERSON'S COMMENTS

- None.

J. ADJOURNMENT Meeting was adjourned by Chairperson C. Gill at 1:46 p.m. The next regular board meeting is tentatively scheduled for Monday, June 08th, 2020, at noon.



Cindy Gill – Board Chairperson



Jennifer Huff, Clerk of the Board