



Monday, March 11, 2019, at 12:00 p.m.
Silveyville Cemetery District Office
800 S. 1st Street, Dixon, CA 95620

MEETING MINUTES

A. CALL TO ORDER The meeting was called to order by Board Chairperson C. Gill at 12:00 p.m.

B. Attendees stood and recited the Pledge of Allegiance.

C. ROLL CALL

Present Cindy Gill – Board Chairperson
Marcy Savala – Vice Chairperson
Emily Rowe – Trustee
Bill Birdsong - Trustee

Also Present Melissa Apaka – District Manager
Jennifer Huff – Clerk of the Board
Joe Deese – Deese Trees
Shannon O’Neill – Central Valley Asphalt

D. PUBLIC COMMENT

- E-mail from Richard Hyde RE: Tremont Church (M. Apaka read it aloud)

E. CORRESPONDENCE/ANNOUNCEMENTS

- None.

F. CONSENT AGENDA

- Regular Meeting Minutes for February 11, 2019 – meeting minutes were delivered to the trustees. M. Savala made a motion to approve the February 11, 2019 minutes once amended with the spelling and punctuation corrections. E. Rowe seconded the motion. 4 Ayes. Motion Carried.
- Approval of Expenditures for February 2019 – M. Savala gave a brief update on the Wells Fargo Investment. M. Savala made a motion to approve the February 2019 expenditures. B. Birdsong seconded the motion. 4 Ayes. Motion carried.

G. INFORMATION ITEMS

- District Manager’s Report for February 2019 – M. Apaka spoke briefly about the Manager’s report, answered questions accordingly. M. Apaka made mention that she is currently working with a local sign company to have the historical designation plaque installed at the Tremont church. She is hoping to have it installed prior to the Tremont Mite Society’s social that is scheduled for the end of April.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

OLD BUSINESS

1. Portable Restroom Trailer – After the approval of this item at the last meeting, J. Huff was informed that there were several options that should be considered. This item was brought back to the trustees to decide on those options. After some discussion, the following options were determined: Exterior color will be Pewter, Interior: Wedding Cake with coin grey flooring, as well as the addition of a urinal in the non-ADA restroom and a clean water holding tank on the unit. The trustees understand there will be some additional costs associated with these options/additions. M. Savala made a motion to accept the additional costs for the options & additions as determined. B. Birdsong seconded the motion. 4 ayes. Motion carried.
2. Tremont Church Accessibility – two bids were received from architects for the drawing of the plans for the accessibility ramp. After the trustees reviewed both bid proposals, E. Rowe made a motion to accept the proposal from In Scale Design in the amount of \$5,900. B. Birdsong seconded the motion. 4 Ayes. Motion carried.

NEW BUSINESS

1. Conditions & Maintenance of Cemeteries –
 - Asphalt Bid – Shannon O’Neill from Central Valley Asphalt was in attendance to go over her bid and answer any questions the trustees had. Joe from Deese Trees was also in attendance to address any concerns regarding the trees and tree roots that could potentially be affected by the project. There was much discussion, questions were answered, and concerns were addressed. The trustees would like S. O’Neill to provide an additional estimate on the replacement of all curbs within the designated work area in order to compare the replacement of all with the current bid of just the replacement of the broken or damaged curbs within the Dixon cemetery. Ms. O’Neill will take measurements and submit the estimate to the District staff before the April 8th board meeting. Trustees will review everything in the April meeting and hope to make a final decision.
 - Landscape – M. Apaka advised the board that since we now have only two full-time ground staff, we have become extremely behind on the edging and weed-eating of the Dixon cemetery property. M. Apaka received a proposal for \$4,640.00 per month from BrightView Landscape Services and presented it to the board as a long-term solution for the weed-eating maintenance. M. Savala made a motion to accept the proposal from BrightView Landscape Services to provide the edging and weed-eating maintenance within the Dixon cemetery. B Birdsong seconded the motion. 4 Ayes. Motion carried.
2. Tremont Mite Society Social, April 28, 2019 – M. Savala made a motion to allow the Tremont Mite Society to hold their biennial event at the Tremont Cemetery on April 28, 2019 however the church will remain locked with the window shutters open and they must list the district on the liability insurance policy for the day of the event. E. Rowe seconded the motion. 4 Ayes. Motion carried.
3. Legislative Advocacy Policy – after review of the proposed policy as recommended by the California Special District Association, M. Savala made a motion to adopt the policy as proposed. E. Rowe seconded the motion. 4 Ayes. Motion carried.
4. District Liability & Workers Comp Insurance – M. Apaka would like to obtain a quote from SDRMA to compare the district’s current insurance costs with a new quote. A comparison has not been

done in many years and M. Apaka would like to make sure the district is getting the best coverage for the cost. The trustees asked that this be tabled until next meeting and asked M. Apaka to inquire with other local districts and find out what insurance carrier those districts are currently using and get their feedback.

5. AED – M. Savala requested in a previous meeting that the office staff look into purchasing an AED for the district. Quotes were obtained and presented during the meeting. After some discussion, it was decided to table the purchase of an AED at this time.

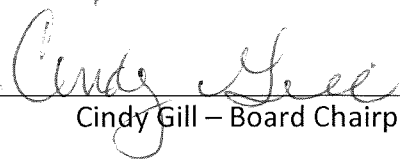
I. BOARD MEMBER'S COMMENTS

- M. Savala – none.
- E. Rowe – status of trustee vacancy
- B. Birdsong – none

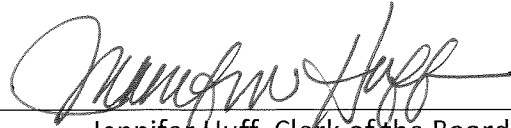
J. CHAIRPERSON'S COMMENTS

- C. Gill – none.

- K. ADJOURNMENT** Meeting was adjourned by Chairperson C. Gill at 2:13 p.m. The next regular board meeting is scheduled for Monday, April 8, 2019, at noon.



Cindy Gill – Board Chairperson



Jennifer Huff, Clerk of the Board