



Monday, August 10, 2020, at 9:00 AM
Silveyville Cemetery District Office
800 S. 1st Street, Dixon, CA 95620

REGULAR MEETING | MINUTES

A. **CALL TO ORDER** The meeting was called to order by Board Chairperson C. Gill at 9:00 AM.

B. **FLAG SALUTE** Attendees stood and recited the pledge of allegiance.

C. **ROLL CALL**

Present

Cindy Gill – Board Chairperson
Marcy Savala – Vice Chairperson
Emily Rowe – Trustee
Bill Birdsong – Trustee - *arrived at 9:03 am*

Also Present

Melissa Apaka – District Manager
Jennifer Huff – Clerk of the Board

D. **PUBLIC COMMENT**

- None

E. **CORRESPONDENCE/ANNOUNCEMENTS**

None

F. **CONSENT AGENDA**

- Approval of Regular Meeting Minutes for July 13, 2020: Minutes were delivered to the trustees for review/comments. M Savala made a motion to approve the July regular meeting minutes with the correction to painting interior of front door at Tremont church. E. Rowe seconded the motion. 4 Ayes. Motion carried.
- Approval of Expenditures for July 2020: Expenditures were delivered to the trustees for review/comments. B. Birdsong made a motion to approve the July expenditures. E. Rowe seconded the motion. 4 Ayes. Motion carried.

G. **INFORMATION ITEMS**

DISTRICT MANAGERS REPORT

- District Manager's Report for July 2020: M. Apaka spoke briefly about the Manager's report, answered questions accordingly.

INVESTMENT REVIEW

- Quarterly Portfolio Review: No statement available at this time, will review at September meeting.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

OLD BUSINESS

1. Tremont Church – Porta Potty: Staff is still waiting on receiving estimates. This item will be placed back on the agenda once the estimate are received.
2. Tremont Church & Mobile Home – Painting: M. Savala made a motion to approve the bid from Josh Colter Painting and proceed on the complete interior painting of the church (\$10,500.00) along with the interior & exterior of mobile home (\$6,900.00) and Kiosk (\$500.00). B. Birdsong seconded the motion. 4 Ayes. Motion carried.
3. Binghamton Survey: C. Gill presented a survey estimate for Binghamton cemetery. B. Birdsong made a motion to move forward on getting Binghamton staked by Sousa Land Surveys (\$3,000.00). E Rowe seconded the motion. 4 Ayes. Motion Carried.

NEW BUSINESS

1. Conditions & Maintenance of Cemeteries – M. Apaka proposed making a change to the color of the district office exterior to match the trellis behind the office and change the accent color to black rather than the dark brown. Since the trustees had already approved the paint bid from Universal Painting several months ago, they thought the color change would be a nice change to update the look of the office.
2. B.P. 201 – Board Meeting day/time: M. Savala made a motion to change the meeting time to 10 am on the second Monday of every month. B. Birdsong seconded the motion. 4 Ayes. Motion carried.
3. Tremont Church – Landscape: M. Savala shared her ideas for plants around the Tremont church area. M. Apaka will meet with landscape contractors for ideas and bids.
4. Tremont Church – Sign: Trustees reviewed a proof of a new sign idea and would like to see other options. Staff will obtain other options and present them at the September meeting.
5. 2001 Dodge Truck: The district manager informed the trustees that the repairs that are need for the dodge truck are more than the truck is worth. B. Birdsong made the motion to remove the dodge from our asset inventory and plan to have it donated or sold. E. Rowe seconded the motion. 4 Ayes., Motion carried.
6. Pre-Burial Pricing (B.P. 401.1): We have had multiple requests for pre-burial pricing. After a brief discussion, M. Savala made a motion that we will allow pre-need casket liners to be placed at the normal opening and closing price of \$600.00 plus the cost of the concrete liner and to add pricing to the price list to expose the liner at the time of the burial to \$300.00. B. Birdsong seconded the motion. 4 Ayes. Motion carried.
7. B.P. 503.2 – Tremont Church Use: tabled to September meeting.

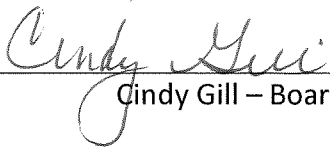
I. BOARD MEMBER'S COMMENTS

- M. Savala – Tremont Church and cemetery looks very nice. Likes how the ramp is placed and how it does not take away from the church.

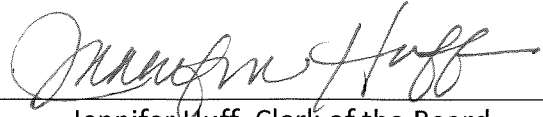
J. CHAIRPERSON'S COMMENTS

- None

K. ADJOURNMENT Meeting was adjourned by Chairperson C. Gill at 10:25AM. The next regular board meeting is tentatively scheduled for Monday, September 14, 2020 at 10 am.



Cindy Gill – Board Chairperson



Jennifer Huff, Clerk of the Board