



Thursday, June 18, 2020, at 10:00 AM  
Silveyville Cemetery District Office  
800 S. 1st Street, Dixon, CA 95620

## SPECIAL MEETING | MINUTES

A. **CALL TO ORDER** The meeting was called to order by Board Chairperson C. Gill at 10:02 AM.

B. Attendees stood and recited the Pledge of Allegiance.

C. **ROLL CALL**

**Present** Cindy Gill – Board Chairperson  
Marcy Savala – Vice Chairperson  
Emily Rowe – Trustee  
Bill Birdsong - Trustee

**Also Present** Melissa Apaka – District Manager  
Jennifer Huff – Clerk of the Board  
Mark Marshall – Golden State Risk Management

D. **PUBLIC COMMENT**

- M. Marshall - Recognizing the district safety practices (RMAP program). M. Marshall presented M. Apaka with a check for \$2,073.68. GSRMA praised district manager and office assistant for all the hard work that goes into the RMAP program. Board is extremely happy with the award from GSRMA and the districts participation in this program.

E. **CORRESPONDENCE/ANNOUNCEMENTS**

- Thank you, card, from C. Gabbard regarding recent safety measures that have been implemented.

F. **CLOSED SESSION**

**SESSION CLOSE @ 10:26 AM**

*PERSONNEL: Pursuant to Gov. Code 54957 &*

*Public Employee Annual Performance Evaluation(s) Pursuant to Gov. Code 54945.6:*

*The Board will meet in Closed Session to consider the appointment, employment, evaluation of performance, discipline, resignation, retirement, dismissal, and/or complaint of a public employee(s).*

**Title:** *District Manager Annual Appraisal*


G. **RECONVENE TO OPEN SESSION**

**RECONVIENE @ 11:09 AM**

**H. REPORT ANY ACTION TAKEN IN CLOSED SESSION**

1. District Manager was presented her annual appraisal. Trustees discussed annual raise consideration for M. Apaka. M Savala made a motion to award M. Apaka with the raise as discussed B. Birdsong seconded the motion. 4 Ayes. Motion carried.

I. **ADJOURNMENT** Meeting was adjourned by Chairperson C. Gill at 11:35 AM. The next regular board meeting is tentatively scheduled for Monday, July 13, 2020 at noon.



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Cindy Gill – Board Chairperson



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Jennifer Huff, Clerk of the Board